



## **Government Proceedings and Request for Information Policy**

It is company policy to cooperate with government requests for information and investigations. If asked to provide information (either written or verbally) on behalf of Sprouts related to matters outside the scope of your normal job duties, or if a government representative appears at the workplace for official business purposes, notify the Human Resources department or the Legal department. Sprouts may request a subpoena prior to the production of information in certain circumstances. Do not alter, falsify, cover up, dispose of, or destroy any documents or records related to a government request or investigation.